



Required for Lobbyist Registration, Termination, or Quarterly Activity Reporting

Section 1: Cover Sheet

Use this form to:

- 1) Register as a lobbyist in accordance with City Code Section 4-8-5;
- 2) Amend or update registration information previously provided in accordance with City Code Section 4-8-5;
- 3) Terminate registration as a lobbyist per City Code Section 4-8-5;
- 4) Report lobbying activities engaged in during the preceding calendar quarter in accordance with Section 4-8-6 of the City Code; or
- 5) For entities electing to register and report as a business entity per City Code Section 4-8-4, this form must be filled out for each individual lobbyist employed by the entity.

For detailed instructions on how to complete this form, see the Lobbyist Reporting Form: Reporting Guide

This form must be submitted in its original digital format. Please do not print or scan this form.

FOR BEST RESULTS, PLEASE USE ADOBE READER OR ADOBE ACROBAT WHEN FILLING OUT THE FORM.

Title Last Name* Brown My employe	First Name* Amanda er is a 501c(3) non-profit organizati	Suffix	Middle
behalf Entity/Organiza	tion Name*	pays an entity registrati	ion fee, and is reporting on my
		Apartment or #1300 State* TX	Suite Number Zip Code* 78701
		Apartment or #1300 State* TX	Zip Code* 78701
	Last Name* Brown My employe behalf Entity/Organiza Metcalfe, Wolff Permanent Busi 221 West 6th St City* Austin Business Mailin 221 West 6th St City*	Last Name* Brown ☐ My employer is a 501c(3) non-profit organization ☐ My employer is registered as a business entity, behalf Entity/Organization Name* Metcalfe, Wolff, Stuart & Williams, LLP Permanent Business Street Address* 221 West 6th Street City* Austin Business Mailing Address* 221 West 6th Street City*	Amanda Last Name* Brown My employer is a 501c(3) non-profit organization My employer is registered as a business entity, pays an entity registrat behalf Entity/Organization Name* Metcalfe, Wolff, Stuart & Williams, LLP Permanent Business Street Address* Apartment or 221 West 6th Street Gity* State* Apartment or 221 West 6th Street #1300 City* State* Apartment or 221 West 6th Street #1300



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	☐ I am registering as a new lobbyist					
	I am renewing my annual lobbyist registration					
	☐ I am updating my current registration information of my most recent Quarterly Activity Report					
REPORT TYPE *	I am submitting my Quarterly Activity Report, including client compensation and expenditures, for the following activity reporting deadline:					
Check all that apply	☐ January ☐ April ☐ July ☐ October					
	☐ I am correcting the information provided on a previously filed report Previous Report Type: Previous Report Date					
	I am terminating my Lobbyist Registration with the City of Austin and this report is my final activity report.					



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Section 2: Municipal Question

For each municipal question on which the individual lobbyist will lobby, provide a separate page with

- 1) a specific description of each municipal question
- 2) an address or legal description of the real property, if real property is the subject of the municipal question
- 3) the subject matter(s) from the list of subjects below that apply to the specific municipal question

To report more than one Munici	pal Question, clic	k the "Add Additional I	Municipal Question" bu	itton below.	
SPECIFIC DESCRIPTION OF THE MUNICIPAL QUESTION*	Entitlements related to rezoning and assistance with any site permitting.				
PROPERTY ADDRESS	This municip description i			ked, either a pr	roperty address or legal
OR	11500 Manchaca	Rd.			
LEGAL DESCRIPTION	City		St	tate	Zip Code
	Austin		T	x	78748
	Property Legal De	escription			
Subject Matter(s)*: Check all sub	ject matters that	apply to the municipa	l question above		
Accessibility or Persons with	Disabilities	Environmental Mar Quality, or Watersl		Permits (Building, Site Plans)
Affordability		Finance, Budget, or	r Investments	Permits (Other)
Animals		Health, Healthcare	, Mental Health, or		fety, Policy, Fire, EMS, or cy Planning and Response
Annexation		Historic Preservation	on	Public Uti or Recycli	ilities, Energy, Water, Solid Waste, ing
Arts, Music, Film, Cultural or Creative Industries		Hospitality, Tourism	m, Events, or Convention	Quality o	f Life Affairs
Aviation		Human Rights or In	nmigration	Real Esta	te
City Infrastructure or Public V	Vorks	Labor or Workforce	e	Rules, Pro	oposed Rules, or Rule Making
Civil Service, Municipal Emplo Retirement Systems	oyment, or	X Land Development	or Land Use	☐ Taxation	or Fees
Code Compliance		Municipal Court		Technolo	gy or Communications
Construction		Municipal Legislation	on	Transport	tation or Mobility
Contracts or Procurement		Neighborhoods		Zoning or	Platting
Diversity, Equity, or Inclusion		Parks, Recreation,	Libraries, or Museums		
Economic Development		Other:			



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- 3) the subject matter(s) from the list of subjects below that apply to the specific municipal question

To report more than one Munici	pal Question, clic	k the "Add Additio	nal Municipal Question" b	outton below.	
SPECIFIC DESCRIPTION OF THE MUNICIPAL QUESTION*	Entitlements related to zoning application.				
PROPERTY ADDRESS	This municip description i		s to real property. *If che	ecked, either a	
OR	9201 Circuit of th	e Americas Blvd.			
LEGAL DESCRIPTION	City			State	Zip Code
	Austin			тх	78617
	Property Legal De	escription			
Subject Matter(s)*: Check all sub	ject matters that	apply to the muni	cipal question above		
Accessibility or Persons with	Disabilities	Environmental Quality, or Wa	Matters, Air or Water tershed Protection	Permits	s (Building, Site Plans)
Affordability		Finance, Budge	et, or Investments	Permits	s (Other)
Animals		Health, Health	care, Mental Health, or s		Safety, Policy, Fire, EMS, or ency Planning and Response
Annexation		Historic Preser	vation	Public U or Recy	Utilities, Energy, Water, Solid Waste cling
Arts, Music, Film, Cultural or Creative Industries		Hospitality, To Center	urism, Events, or Convention	Quality	of Life Affairs
Aviation		Human Rights	or Immigration	Real Es	tate
City Infrastructure or Public V	Vorks	Labor or Work	Force	Rules, F	Proposed Rules, or Rule Making
Civil Service, Municipal Emplo Retirement Systems	oyment, or		nent or Land Use	Taxatio	n or Fees
Code Compliance		Municipal Cou	rt	Techno	logy or Communications
Construction		Municipal Legi	slation		ortation or Mobility
Contracts or Procurement		Neighborhood	5	Zoning	or Platting
Diversity, Equity, or Inclusion		Parks, Recreati	on, Libraries, or Museums		
Economic Development		Other:			



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- 3) the subject matter(s) from the list of subjects below that apply to the specific municipal question

To report more than one Munici	pal Question, clic	k the "Add Addition	al Municipal Question" b	utton below.	
SPECIFIC DESCRIPTION OF THE MUNICIPAL QUESTION*	Entitlements review related to code compliance.				
PROPERTY ADDRESS	This municip description i			ecked, either a	a property address or legal
OR LEGAL DESCRIPTION	10701 N. Mopac	Ехру.			
LEGAL DESCRIPTION	City			State	Zip Code
	Austin			TX	78758
	Property Legal De	escription			
Subject Matter(s)*: Check all sub	pject matters that	apply to the munic	ipal question above		
Accessibility or Persons with	Disabilities		Matters, Air or Water ershed Protection	Permit	ts (Building, Site Plans)
Affordability		Finance, Budget	t, or Investments	Permit	ts (Other)
Animals		Health, Healthc	are, Mental Health, or		Safety, Policy, Fire, EMS, or ency Planning and Response
Annexation		Historic Preserv	ation	Public or Rec	Utilities, Energy, Water, Solid Waste ycling
Arts, Music, Film, Cultural or Creative Industries		Hospitality, Tou Center	rism, Events, or Convention	n	y of Life Affairs
Aviation		Human Rights o	r Immigration	Real E	state
City Infrastructure or Public V	Vorks	Labor or Workfo	orce	☐ Rules,	Proposed Rules, or Rule Making
Civil Service, Municipal Emplo Retirement Systems	oyment, or		ent or Land Use	Taxatio	on or Fees
Code Compliance		Municipal Court	t	Techno	ology or Communications
Construction		Municipal Legisl	lation	☐ Transp	portation or Mobility
Contracts or Procurement		Neighborhoods		Zoning	g or Platting
Diversity, Equity, or Inclusion		Parks, Recreation	on, Libraries, or Museums		
Economic Development		Other:			



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Section 3: Client

Section 3a:

Client Information

For each distinct client on whose behalf the individual lobbyist will lobby, provide a separate page with the information below.

For additional clients, click "Add Another Client Page" below.

NO CLIENTS TO REPORT	I represented no clients and received no client reporting period	compensation c	luring the applicable
CLIENT NAME	Client Title Client First Name*		Middle
	Organization Name or Client Last Name, as applicable*	Client Suffix	7
	Casa Garcia's		
	Client Business Address*	Client Apartmen	t or Suite Number
	1901 W. William Cannon		
CLIENT ADDRESS	Client City*	Client State*	Client Zip Code*
AND	Austin	TX	78748
NATURE OF	Nature of Client's Business*		
BUSINESS	Real Estate Development		

Section 3b:

Client Compensation

Disclosure of compensation received for each client is required for Quarterly Activity and/or Termination of Registration Reports
Leave these fields blank if you are not submitting a Quarterly Activity Report or a Termination of Registration.

CHENT	Compensation Category*	1	(\$) Exact Amount		
CLIENT	less than \$10,000	OR			
COMPENSATION					
	Per City Code Section 4-8-6(A)(j), the exact compensation amount is required for compensation totaling \$500,000 or more. If you selected "I Decline/Refuse to Report", provide your reason(s) (250 char. max):				

* Indicates a required field

Add Another Client Page

Delete this page



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Section 3: Client

Section 3a:

Client Information

For each distinct client on whose behalf the individual lobbyist will lobby, provide a separate page with the information below.

For additional clients, click "Add Another Client Page" below.

NO CLIENTS TO REPORT	I represented no clients and received no clie reporting period	ent compensation	during the applicable
CLIENT NAME	Client Title Client First Name*		Middle
	Organization Name or Client Last Name, as applicable* Circuit of the Americas c/o MBC Consultants	Client Suffix	
	Client Business Address* 113 W. Moore Ave.	Client Apartme	nt or Suite Number
CLIENT ADDRESS AND	Client City* Terrell	Client State*	Client Zip Code* 75160
NATURE OF BUSINESS	Nature of Client's Business* Real Estate Development		

Section 3b:

Client Compensation

Disclosure of compensation received for each client is required for Quarterly Activity and/or Termination of Registration Reports

Leave these fields blank if you are not submitting a Quarterly Activity Report or a Termination of Registration.

	Compensation Category*		(\$) Exact Amount		
CLIENT	less than \$10,000	OR			
COMPENSATION					
	Per City Code Section 4-8-6(A)(j), the exact co for compensation totaling \$500,000 or more.	-	amount is required		
	If you selected "I Decline/Refuse to Report", provide your reason(s) (250 char. max):				

* Indicates a required field

Add Another Client Page

Delete this page



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Section 3: Client

Section 3a:

Client Information

For each distinct client on whose behalf the individual lobbyist will lobby, provide a separate page with the information below.

For additional clients, click "Add Another Client Page" below.

NO CLIENTS TO REPORT	☐ I represented no clients and received no reporting period	client compensation during the applicable
CLIENT NAME	Client Title Client First Name*	Middle
	Organization Name or Client Last Name, as applicable* Trammell Crow Residential	Client Suffix
	Client Business Address* 3889 Maple Ave.	Client Apartment or Suite Number
CLIENT ADDRESS	Client City* Dallas	Client State* Client Zip Code* TX 75219
AND NATURE OF	Nature of Client's Business*	73219
BUSINESS	Real Estate Development	

Section 3b:

Client Compensation

Disclosure of compensation received for each client is required for Quarterly Activity and/or Termination of Registration Reports
Leave these fields blank if you are not submitting a Quarterly Activity Report or a Termination of Registration.

	Compensation Category*		(\$) Exact Amount
CLIENT	less than \$10,000	OR	
COMPENSATION			
	Per City Code Section 4-8-6(A)(j), the for compensation totaling \$500,000 c If you selected "I Decline/Refuse to R	or more.	
	Tryou serected in Decimie, iterase to it	report , provide your	reason(s) (250 enar. max).

* Indicates a required field

Add Another Client Page

Delete this page



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Section 4: Employee

For each person employed or retained by the individual lobbyist for the purpose of assisting in or preparing for lobbying (excluding purely clerical or administrative assistance), provide a separate page with the information below (City Code Section 4-8-5(B)(4)(c)). If the lobbyist has retained no employees, leave this page blank.

For additional employees, click "Add Another Employee Page" below.

NO EMPLOYEES TO REPORT	☐ I employed or retained no employees during	the applicable reporting period
PERSON EMPLOYED OR RETAINED	Title First Name* Last Name * Employer*	Middle Suffix Occupation*
BUSINESS ADDRESS	Business Address* City*	Apartment or Suite Number State* Zip Code*
MAYOR/COUNCIL RELATIVE OR HOUSEHOLD MEMBER	Is the person identified above related (within the thin Council Member, or a member of their household, at If yes, describe the nature of their employment *required. First Name of Mayor/Council Member Land	s defined in City Code Section 4-8-6(A)(5)?

* Indicates a required field



If you are not submitting this form during a quarterly activity reporting deadline or to terminate your lobbyist registration, proceed directly to Section 8: Declaration and Electronic Submission.



Section 5: Statement of No Activity

STATEMENT OF NO EXPENDITURES MADE AND NO COMPENSATION RECEIVED

Lobbyists who have **no reportable activity** for the reporting period must submit a Statement of No Activity to the Clerk's Office (City Code Section 4-8-6(D)).

By checking the **No Activity Confirmation**, I affirm that I have no reportable activity during this reporting period, as defined by the four conditions below.

- I received no Client Compensation during this activity period (§4-8-6(A)(2)).
- I made no Expenditures for lobbying during this activity period (§4-8-6(A)(3)).
- I have not exchanged money, goods, services, or anything of value totaling more than \$500 with a business entity in which a City Official has a substantial economic interest during this reporting period (§4-8-6(A)(4)).
- I have no employees who are household members or related (within third degree of consanguinity or affinity) to the Mayor or a Council Member to report during this reporting period (§4-8-6(A)(5)).

No Activity Confirmation ☐ I have read the four conditions above and confirm that I have no reportable activity to disclose during this reporting period



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Section 6: Expenditure Totals

Provide the total amount of expenditures for lobbying, sub-totaled by the categories listed below. A blank value will be interpreted as \$0 spent in that particular category (§4-8-6(A)(3)).

Cumulative expenditures of more than \$50 by an individual lobbyist per day per City Official in the expense categories listed below must be itemized on an Expenditure page.

EXPENDITURE TOTALS (Blank values will be interpreted as \$0)	(\$) Reimbursement to Others
	(\$) Food and Beverages
	(\$) Transportation and Lodging
	(\$) Gifts (other than Awards and Mementos)
	(\$) Entertainment
	(\$) Awards and Mementos
	(\$) Honorariums
	(\$) Attendance of Council Members at Charitable Events or Fundraisers
	(\$) Media Communications (broadcast, print, advertising, etc.)
	(\$) Payments to persons who assist with Media Communications as defined in §4-8-6(A)(3)(j)



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Section 7: Expenditure

For each itemized expenditure, provide a separate page with the information below. Cumulative expenditures of more than \$50 per day per City Official in the expense categories provided below must be itemized on an Expenditure Page (§4-8-6(A)(3)).

Per §4-8-6(A)(4), exchanges of money, goods, services, or anything of value to a business or business interest of a City Official that total \$500 or more during the reporting period must also be itemized on an Expenditure Page.

Payee First Name*

For additional expenditures, click "Add Another Expenditure Page" below.

Payee Title

PAYEE NAME	Organization Name or Payee Last Name, as applicable Payee Suffix					
AND						
BUSINESS INTEREST	This payee is a business or business interest of a City Official					
	If yes, First Name of City Official	Las	Last Name of City Official			
	Department of City Official		Job Title of City Official			
DAVES	Payee Address/ PO Box*		Payee Apartment o	r Suite Number		
PAYEE						
ADDRESS	Payee City*		Payee State*	Payee Zip Code*		
	(\$) Expenditure Amount* Expenditure Date* Category*					
EXPENDITURE	Purpose of the Expenditure*					
DETAILS						
Identify each City Official who benefitted from or who may have been influenced by the expenditure, if applicable						
City Official First Name	City Official Last Name	Departmer	nt	Job Title		
Add Another Expenditure Page			Delete this pa	age 14 Revised: 3/16/2018		



Section 8: Declaration and Electronic Submission

DECLARATION

By my signature below and subject to the penalty of perjury, I swear or affirm that the facts provided in this Lobbyist Reporting Form are true and correct to the best of my knowledge and belief and include all information required to be reported by me pursuant to City Code, Chapter 4-8.

I understand that pursuant to §4-8-9(E) of the Austin City Code, this report is made under oath regardless of whether there is any jurat or affidavit of verification, including a signature.

Amanda C. Brown	4/10/2018
Typed Name	Report Date*

Electronic Submission and Signature

I have completed a **Lobbyist Contact Information Form**, and my signature and e-mail address are both on file at the City Clerk's Office.

New or Renewing Lobbyist Registrations are not considered complete until the appropriate registration fee has been paid. If you are registering for the first time as a lobbyist or are renewing your annual registration, you must remit payment via cash, check, or money order.